

# Project Data Sheet

## Chapter Display Board

### 2005

**Primary Purpose**

*The primary purpose of this project is to...promote the chapter.*

**Description:** The chapter display board was conceived as another way to market the chapter. We needed a portable and cheap marketing tool in addition to the chapter's banner. A 3-sided display board showcasing our members at various projects was the best way to quickly introduce new people to the concept of the Jaycees. In other words, the display board was meant to act as a small-scale billboard, wherein the photos would catch the eye of a passerby and draw them in. This would give a Jaycee the opportunity to talk to the individual about the Jaycees. It was made in early May of 2005 using photos that Kim Winson had taken on her digital camera. It was stored by the 2005 secretary (Kim Winson) when not in use. The 2005 secretary brought it to all the GMMs and to other projects as appropriate. No plans have been made to update the photos on a regular basis.

**Goals**

*Goal A: A variety of photos will be arranged on a 3-sided display board.*

*Goal B: The display board will be displayed at all GMMs.*

*Goal C: The display board will be displayed at all M-nights.*

MANPOWER	Name	Daytime Phone	Evening Phone	Email
President	Amber Neill	--	--	Amber9904@nc.rr.com
Secretary	Kim Winson	--	--	Kim.winson@gmail.com

**Materials (List all materials that are necessary to conduct this project)**

Item	Source of Donation or amount spent
Photo paper, 8x10 sheets, ~12	Amber Neill, Crunchybyte donation
Rubber cement	Amber Neill, \$5, donation
3 sided display with "overhang"	Amber Neill, \$5, donation
Silver 3" self-adhesive letters, 1 package (font?)	Amber Neill, \$5, donation
Black and Silver fine-tip sharpies	Amber Neill, \$5, donation
White cardstock (brochure pocket)	Amber Neill, donation
Photo-capable color printer	Amber Neill, donation
Fabric for display carrying case, 2 yards, 60" wide trigger cotton	Kim Winson, donation
Strapping for display carrying case, 1 yard of 1" wide black strapping	Kim Winson, \$2, donation

**Contact Info (List contact info for any individuals who helped with this project)**

Name	Email	Phone number	Role in project
Amber Neill	See above	--	Purchased/donated supplies for display board Co-created the display
Kim Winson	See above	--	Conceived of the display Co-created the display Stored the display when not in use Brought the display to GMMs, and other events as appropriate. Designed and sewed the carrying case

**Time Line (check when these tasks have been scheduled/include date):**

- Date of project established.
- Schedule presenter
- Reserve location
- Initial abbreviated PDS approved by the VP in charge.
- Project put on website calendar.
- Announce at General Membership Meeting.
- Information sent out on email lists (e-newsletter & Yahoo Group).
- Announce at General Membership Meeting
- Final abbreviated PDS approved by the board.
- Wrap-up at General Membership Meeting

<b><u>Scheduled</u></b>	<b><u>Actual</u></b>
05/05	05/05
na	na
na	na
na	na
na	na
na	na
na	na
na	na
na	na
na	na

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**Evaluation of Goals**

*Result A: Success!*

*Result B: The display board was set up at at-least 50% of GMMs*

*Result C: The display board was set up at 50% of the membership drives, as of August 17, 2005*

**Helpful Information for future chairs**

What worked or didn't work with the project?

If the display board ever needs to be re-created from scratch, two people should probably allow 4 hours in a well-ventilated area to do it. The rubber cement and the sharpies will be bothersome after a very short while.

The display is cardboard so there was an issue of stabilizing it when there was wind. There wasn't a good, convenient, and easily portable solution to the problem.

The cardboard-based display board lasted about one trimester...it started to look somewhat worn after 4 months of light use.

If the carrying case needs to be repaired, please feel free to contact Kim at the email address above. I'll be happy to fix it. However, if it needs to be \*replaced\*...then you'll have to figure something out ☺.