

# Project Data Sheet

## Chamber of Commerce - Business Before Hours (First Friday)

### First Friday of Each Month

**Primary Purpose**

To expose the membership to the Chamber of Commerce and the Chamber of Commerce to the membership.

**Goals**

Goal A: To attend and network at the Chamber of Commerce - Business Before Hours

Goal B: Involve 2 Jaycee members per month.

Goal C: Involve 1 new member per month.

MANPOWER	Name	Daytime Phone	Evening Phone	Email
VP	Kendra Fuller	(913) 568-6969	(913) 568-6969	brieahn@yahoo.com
Chair	Amber Neill	(919) 967-9904	(919) 967-9904	amber9904@nc.rr.com

**Materials (List all materials that are necessary to conduct this project)**

Item	Source of Donation or amount spent
Sign-up sheet	Printed by chair

**Contact Info (List contact info for any individuals who helped with this project)**

Name	Email	Phone number	Role in project
Tracy Hager	thager@carolinachamber.org	919-967-7075	Chamber's Program Manager
Christina Jaromin	burrchillies@yahoo.com	(336) 512-3832	Often attends
Sharon Worthington	sharon.worthington@gmail.com	(919) 522-1729	Often attends

The Chamber's Website has these events listed on their calendar (location and directions included):

<http://www.carolinachamber.org/calendar/month.php?LocationID=>

**Time Line (check when these tasks have been scheduled/include date):**

	<b><u>Scheduled</u></b>	<b><u>Actual</u></b>
<input checked="" type="checkbox"/> Date of project established.	1/1/05	1/1/05
<input type="checkbox"/> Schedule presenter	N/A	N/A
<input type="checkbox"/> Reserve location	N/A	N/A
<input type="checkbox"/> Initial abbreviated PDS approved by the VP in charge.	N/A	N/A
<input checked="" type="checkbox"/> Project put on website calendar.	1/1/05	1/1/05
<input checked="" type="checkbox"/> Announce at General Membership Meeting.	Each month	Each month
<input checked="" type="checkbox"/> Information sent out on email lists (e-newsletter & Yahoo Group).	Each month	Each month
<input checked="" type="checkbox"/> Announce at General Membership Meeting	Each month	Each month
<input type="checkbox"/> Final abbreviated PDS approved by the board.	N/A	N/A
<input type="checkbox"/> Wrap-up at General Membership Meeting	N/A	N/A

**Evaluation of Goals**

Result A: TBD

Result B: TBD

Result C: TBD

Result D: TBD

**Helpful Information for future chairs**

- Getting folks out of bed to an early function, even it there is free food, is pretty hard. Coffee good!
- This event is not as crowded as the Business After Hours, so folks get a better chance to “work the room”. Entrepreneurs will find this event an asset.